



As a small family business, we are so grateful for each and every one of you!  
Your support is unwavering; you push us to be the best we can be.

So it's that time of year where we celebrate you!

Over the years, we have curated a pretty special end-of-year celebration, a sort of virtual Christmas party known as our annual "12 Days of Christmas". Beginning Tuesday, November 7, we will be featuring new products on our website for 12 consecutive days. As a 'thank you' to you, our customer, we will be offering to hold orders placed through the twelve-day celebration in order to reduce your shipping costs.

**If you plan to participate, please take the time to read through the steps below.**

### **What is the 12 Days of Christmas?**

Each year we hunt high, low and across the globe for new and unique gift giving products. For 12 consecutive days we will be featuring these fun finds on our website and through a very special [e-newsletter](#).

### **How will I know when it begins?**

Make sure you are signed up for our [e-newsletter](#) to be the first to know when new products are launched daily!

### **Do I have to participate?**

No! Orders placed through the website, as usual, will ship immediately.

### **How do I participate?**

- 1) Please make sure you register for an account, **do not checkout as a guest**
- 2) All orders will be placed through the website (there will no longer be emailing of add-on items)

- 3) Once you have selected the items you would like to purchase, click on the cart >> 'Process checkout' >>

If this is your 1st order, disregard the Sales Order # field.

**For all subsequent orders, you must enter the SO# associated with your first 12 DOC order >>**

(We sort the boxes using your first SO#. We will never know if you have multiple SO#'s/boxes. Multiple boxes = multiple shipments, and multiple shipping charges.)

Welcome Shop Online Tutorials Workshops About Us + **suespargo.com** 1 Sign up for our newsletter!

Review Order Address Extra Info Confirm Order Confirm Order

**Sales Order #**

S#####

Enter the SO# associated with your FIRST 12 Days of Christmas order.  
Disregard if this is your first order or you are not participating in the promotion.

**12 Days of Christmas Participants**

If you are participating in the 12 DOC, in the next window, please remember to click on 'I have a promo code' & enter 12DAYS2022. For detailed, step by step instructions, please see below.

< Previous Next >

Product	Quantity	Price
Creative Stitching, Second Edition Book	1.0	\$ 32.00
Subtotal:		\$ 32.00
Taxes:		\$ 2.16
<b>Total:</b>		<b>\$ 34.16</b>

I have a promo code  
(Enter Gift Cards in next window after you click Process Checkout)

- 4) Click 'Next' >> click on 'I have a promo code' >>

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Review Order Address Extra Info Confirm Order Confirm Order

Choose a delivery method

☒ US Shipping \$ 9.50

☐ Customer Pick Up at Green, Ohio location Free

Pay with

☐ Credit Card (powered by Authorize) Test Mode

VISA MASTERCARD DISCOVER show more

< Return to Cart Pay Now >

Product	Quantity	Price
Creative Stitching, Second Edition Book	1.0	\$ 32.00
Delivery:		\$ 9.50
Subtotal:		\$ 41.50
Taxes:		\$ 2.80
<b>Total:</b>		<b>\$ 44.30</b>

Pay with a gift card  
**I have a promo code**  
(Enter Gift Cards in next window after you click Process Checkout)

## 5) Enter 12DAYS2023 >> click 'Apply' >> checkout

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Review Order Address Extra Info Confirm Order Confirm Order

Choose a delivery method

☒ US Shipping \$ 9.50


☐ Customer Pick Up at Green, Ohio location Free

Pay with

☐ Credit Card (powered by Authorize) Test Mode VISA Mastercard DISCOVER show more

12DAYS2023 Apply

Product Quantity Price

 Creative Stitching, Second Edition Book	1.0	\$ 32.00
Delivery:		\$ 9.50
Subtotal:		\$ 41.50
Taxes:		\$ 2.80
Total:		\$ 44.30

Pay with a gift card

Return to Cart Pay Now

**It's that simple!** Login to your account, add the items to your cart, checkout, include your first 12 days sales order # (so we know which box to stuff your goodies in!), add code 12DAYS2023, checkout, done!

### So, what's changed compared to past years?

- 1) Gone are the days of emailing add-ons! All orders will now be placed online alleviating the issue of stock availability.
- 2) You will be charged each time you place an order, with the exception of shipping, which will be charged at the end of the promotion. Shipping will be charged to the card you use for your first order.
- 3) **You absolutely have to enter your Sales Order # if you would like to participate in the 12 Days of Christmas promotion.** If there is no number, it will be treated as a 1st order, & the products will be placed in a box. If you have multiple boxes, you will have multiple shipments & multiple shipping charges. We cannot add SO#'s to orders placed & submitted online & we cannot combine multiple orders.

**Can't find your Sales Order #?** Locate your SO# by signing into your account >> clicking on My Account >>



# Documents

Quotations

6

Sales Orders

12

View the list under 'Sales Order #'.  
Your Sales Order number will begin with an 'S' plus 5 numbers.  
Use the SO# associated with your first 12 Days of Christmas order!

 / Sales Orders**Sales Order #****Order Date**

S57821	10/10/2022 11:48:51
S43695	08/10/2022 14:21:34
S38623	07/14/2022 12:04:08
S37690	07/14/2022 11:57:13
S31604	06/22/2022 16:20:49
S27615	06/01/2022 16:17:27
S26897	05/26/2022 09:18:43
S24028	05/16/2022 16:20:03
S24026	05/16/2022 16:19:45
S21593	04/28/2022 09:20:50
S09262	04/11/2022 09:26:53
S05093	04/07/2022 14:26:31

- 4) **You absolutely have to enter the code 12DAYS2023.** Orders that do not contain that code will automatically be routed to shipping to be fulfilled and will ship immediately. Our new system will not allow us to reroute orders.

## Additional Information

- You may add any products to your 12 Days of Christmas online orders. Orders do not have to be exclusive to 12 DOC items.
- Shipping will be determined by the total of all held orders. Large orders will be charged actual shipping + \$3 handling.
- If you don't want it, don't add it! Please don't ask for items to be removed from your box!
- Limited edition items, exclusive 12 DOC products may not be returned or exchanged.
- Gift Cards must be redeemed at the time of checkout. We cannot manually enter Gift Cards.
- 12 Days of Christmas 2023 will begin Tuesday, November 7, 2023, 10am EST, and end Saturday, November 18, 2023, 11:59pm EST.
- Orders will begin to process and ship Monday, November 20, 2023.  
*\*Please allow 5-7 business days for processing/shipping of orders\**
- Your participation in the 12 Days of Christmas promotion is your consent and agreement to abide by the guidelines outlined above and our [Policies, Terms and Conditions](#).

Thank you for a wonderful 2023 ~ we hope you enjoy all of the fantastic finds we have selected to share with you beginning November 7, 10am EST!



*Sue, Kelly, Jason, Aimee, Abby, Kingsley, Pam, Jen, Sarah, Traci, Diane, Shelly, Ryan, Mariko, Sachie, Erin, Joanna, Sandra, Rose, Elaine, Marissa, Keiko, Laika, Amari & Zola*